

# Information for New Members relating to rehearsals and concerts in Leeds Town Hall.

[Updated at 19 Feb 2015]

## General Information for all concerts in LTH

### **Parking.**

1. It is suggested you park at Joseph's Well at the other side of footbridge from St. George's Church. It's free all day at weekends.
2. If that car park is full, there is a much larger one at the back of the building.

### **Getting to the Town Hall.**

1. Walk across the footbridge (see Parking 1). Leeds Town Hall is a 10-minute walk along Great George Street.
2. Often you can go in by the rear (north) entrance - up the steps.
3. If it is not open, turn right into Calverley Street, and use the entrance via Reception on the east side.

### **What to bring:**

1. Your music in the black folder (*If you don't have one, please let Val Middleton, who is a Trustee, and who sings 2<sup>nd</sup>. Soprano, know*), a pencil and a bottle of water (the latter only for rehearsals). Other items for the break during the rehearsal at your discretion.
2. Concert Dress as appropriate (unless you intend going home between the rehearsal and the concert). Details regarding concert dress regulations and accessories [which must be adhered to], and when to sit or stand, are in your copy of the Members' Information Leaflet.

You will need to decide whether it is practical for you to go home between a rehearsal and a concert.

### **Rehearsal Timings:**

Please check e-mails, and listen carefully to announcements at Chorus rehearsals regarding timings for Saturday rehearsals. These can vary.

### **Upon arrival at the rear (Great George Street) entrance to the Town Hall:**

#### **Ladies: [See note at end as well]**

1. Go left, then right. As you come to the Reception Desk (by the Calverley Street entrance), turn right through the glass doors, then go right again down the stairs into the Crypt. Leave your coat and concert dress there.
2. Make your way back to the glass doors, where you turn left, and go up the staircase which you will shortly find on your right..

3. At the top of the stairs go left along the crescent-shaped corridor. The first door on the left is the entrance to the risers for Altos; second door on the left is for Sopranos.

### **Gentlemen:**

1. Go right, then left. To your right you will see signs outside 2 to 3 rooms labelled "Gentlemen of the Chorus". (Any of Cohen, Corson and Reed Rooms)
2. If you can access these rooms, leave your coat and concert dress there.
3. If you don't yet have access, which sometimes happens when there is a conference during the day, you will need to go through the doors and the bar (on the opposite side of the corridor to your changing room), and deposit your coat and concert dress on a seat in the auditorium. Then retrace your steps.
4. From the gentlemen's changing rooms go left, and go up the staircase which you will shortly find on your left.
5. At the top of the stairs go right along the crescent-shaped corridor. The first door on the right is the entrance to the risers for Tenors; second door on the left is for Basses.

### **Seating.**

1. When you reach the risers find your Steward, who will allocate a seat to you.
2. Note who is seated to each side of you, as you will need to queue next to them before the concert in the corridor at the top of the risers.

### **Where to eat.**

1. If you are not going home either bring sandwiches and a drink, which you can have in your changing area, or go into town for a light meal (The Light is close by). You might want to bring something to read as well.
2. If you are going into town, it is suggested you aim to eat early ahead of when shoppers and others are likely to be queuing.

### **Before the concert:**

1. Assemble in your changing area before going to the area in the Town Hall which has been designated for warm-up promptly at the requested time. This is often the Crypt, but can sometimes be the Sullivan Room. **[See note at end as well]**
2. You may want to buy a programme at the main (Headrow) entrance to the Town Hall first.
3. Gentlemen: To reach the Crypt, see arrival instructions for Ladies above.

4. After 15 minutes everyone lines up in seating row formation outside the appropriate door at the back of the risers. Please keep the noise down.

For the Lord Mayor's Carol Concerts on a Thursday in mid-December you should turn up at the Town Hall (on The Headrow) not later than 5.45pm for warm-up at 6.00pm. We sing twice - at 6.30pm and 8.30pm. **There is a rehearsal in the Sullivan Room (see below), which starts at 4.30pm, for all who are able to make it.**

***To purchase tickets for a LICS concert (or the Lord Mayor's Carol Concerts), do any of the following:***

1. Book online with LICS at [www.leedsconcertseason.com](http://www.leedsconcertseason.com)
2. Book by telephone. Number for City Centre Box Office is 0113 224 3801. Lines are open 10-6, Mon-Sat.
3. Visit the Box Office (same hours) on Millenium Square.

**BUT**

***For a concert which is Leeds Philharmonic Society's own promotion:***

1. Try to buy all your tickets at Thursday rehearsals from our Ticket Secretary.
2. Tickets can be ordered by e-mail.
3. If you have to buy them from the City Centre Box Office, they charge us 10% commission.
4. We operate a discount system for everyone who is able to encourage people to come to concerts - you can buy 4 tickets for the price of 3.

**Important Note:**

1. Sometimes the Ladies are asked to change in the Sullivan Room, which is to the right of the rear (Great George Street) entrance to the Town Hall.
2. The Sullivan Room will then be the room where warm-up takes place for all singers immediately before the concert.